

# AGENDA

## Community Advisory Commission

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**Wednesday, July 2, 2014**

Milpitas City Hall, Committee Conference Room  
455 E. Calaveras Blvd.  
7:00 p.m.

- I. Roll Call:** Samantha Beard, Thelma Batilo, Edna Andres, Oscar Leon, Ray Maglalang, Michelle Manassau, Syed Mohsin, Jose Rosario, Van Lan Truong, Councilmember Gomez  
Alternates: Jacqueline Holland, Dau Do, Ashish Kathapurkar, Ashok Sharma

**II. Seating of Alternates:**

**III. Pledge of Allegiance:**

**IV. Approval of Agenda:** July 2, 2014

**V. Approval of Minutes:** June 4, 2014

**VI. Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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**VII. Announcements**

**VIII. Liaison Reports**

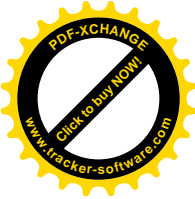
**City Council Report:** Councilmember Gomez

**IX. Commissioners' Round Table**

**Background:** This time is for any Commissioner to share information they feel may be of interest to the Commission.

**X. New Business**

**A. Neighborhood Beautification Awards**



Over the past several months, staff has reached out to prior participants via self-nominations and potential new nominations without much success. Notice of the NBO Awards was advertised in the Milpitas Post on May 16<sup>th</sup> and forms have been distributed in the Community Center, Senior Center, City Hall and on the City's Website. As of the last CAC meeting in June, no nominations had been received. Several people expressed concerns about the criteria of providing before and after photographs of their property. Staff recommends the CAC encourage friends, family members and neighbor's to participate. Applications must be submitted by July 31, 2014.

**Recommendation:** Note receipt and file.

### **B. Tree Planting Event Fundraising**

Chair Beard requested that this item be agendaized to allow the commission to start appropriately planning for this event in November 2014.

**Recommendation:** Review letter and flyer, and discuss donations and the possibility of personalized plaques.

### **C. Official City Flower**

At the June 4, 2014 meeting, the commission voted to forward a recommendation to the City Council to consider the Jacaranda Mimosifolia as the official Milpitas City Tree and it was requested that the next meeting agenda include a discussion on the designation of an official city flower.

**Recommendation:** Discuss this recommendation and direct staff accordingly.

## **XI. Unfinished Business**

### **A. CAC Budget/Donations Strategy**

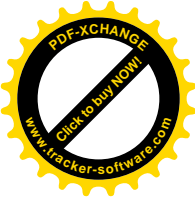
CAC continued this item from its June 4, 2014 meeting. As you are aware, City Council allocates \$400.00 each fiscal year to advisory commissions. The CAC previously approved an annual Work Plan item to discuss the manner in which these funds will be used for CAC activities and supplies.

**Recommendation:** Consider the expenditure of the annual \$400.00 allocation and direct staff accordingly.

### **B. Make a Difference Day 2014 - Subcommittee**

CAC continued this item from its June 4, 2014 meeting to further discuss the details and logistics for planning this event. Currently, the Make a Difference Subcommittee only consists of Vice Chair Batilo and Commissioner Andres. Staff recommends the CAC select additional members to serve on the subcommittee and continue to discuss planning for the event.

**Recommendation:** Confirm subcommittee members, possible give-aways, and begin planning for the event.



## C. Review Subcommittee Member Assignments and Update as Needed

NBO Awards:	Manassau, Rosario, Leon
Adopt-A-Neighborhood/Graffiti:	Rosario, Batilo
Spring Cleanup Day:	Beard, Leon, Manassau
National Night Out:	Mohsin, Manassau
Make a Difference Day:	Batilo, Andres
Community Outreach:	Mohsin, Maglalang

## XII. Adjournment: to August 6, 2014

### **KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the **Community Advisory Commission** after initial distribution of the agenda packet are available for public inspection at the **Planning Department Office at Milpitas City Hall at 455 E. Calaveras Blvd., Milpitas** during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

e-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) / Fax: 408-586-3056 / Phone: 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*

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